

SSC General Meeting

January 27, 2010

The meeting was called to order at 4:55 by Kimberly Diggs.

Members in attendance: Kimberly Diggs, Ray Adair, Eventa Brown, Michelle Bryant, Ana Shapiro, Harlyn Cooper, Martha Corrales, Chris Walker and Jeanniffer Prieto.

Members absent: Rand Lorah, Jeanniffer Prieto, Nicolas Espinal, Frank Alardi, Nikki Kimball, Cindy Gruenbaum, Yasmin Bozin, Briaja Lloyd and Sammy Felipe

Visitors: Pedro Mota, Francine Maxwell, Michael Fischer and Dan Camacho.

Minutes: Harlyn Cooper moved and Jeaniffer Prieto seconded to approve the minutes with the above corrections. The motion passed unanimously. Ana Shapiro noted that the sign-in sheet had the wrong date. Ray Adair corrected the hard copy and initialed it.

Action Items:

There was some discussion about the impact of new district spending restrictions. Ana Shapiro suggested that we manage our SSC funding proposals to the best of our understanding and that we will go to the district for clarification. If expenses are disallowed then we will need to account for any changes later. She also explained that Emily Roberts, our Title I Teacher, is taking medical leave for the remainder of the year. We are negotiating with the district about how to fund the coverage for this important role.

New proposals:

Proposal 30: California Association of Student Leaders Conference (CASL) proposal to fund 15 ASB members to attend the conference on April 17-19. Dan Camacho confirmed that there will be a variety of grade levels represented. Transportation will need to be provided with ASB funds. Michelle Bryant questioned the process of approving proposals in light of new district restrictions. Ana Shapiro offered the opinion that it would be better to see if SSC wanted to approve expenses and then we can get concrete confirmation from the district. Pedro Mota and Jeanniffer Prieto explained the conference and why it is important to students.

Martha Corrales had to leave early to set up the parent meeting. We briefly discussed each item and excused Martha. She offered to respond by text when her vote is needed. Michelle Bryant wondered how the focus on ELL students serves the general population at Lincoln.

	Proposal	Amount Requested	Amount Approved	Vote		
				For	Against	Abstain
26	ELA	\$7,000		Tabled		
27	Lincoln-wide student recognition	\$1,500	\$1,500	8	1	
28	AVID Recognition and Recruiting	\$3,000	\$3,000	8	1	
29	SSC Budget: Clerical	\$2,000	\$2,000	8	1	
30	CASL	\$4,725	\$4,725	9	0	
31	WASC Coordinator Dev	\$900	\$900	7	1	1
32	SPED: Mod/Severe Classroom	\$1,500	\$1,500	8	1	

Proposal 26: Ray Adair moved and Chris Walker seconded that we table the proposal pending clarification of hourly compensation. The proposal was tabled after unanimous vote.

Proposal 27: Several members questioned the funding for food. Concerns focused on the district reaction to food expenses that may not be allowed. Ana Shapiro moved and Jeanniffer Prieto seconded a motion to approve proposal 27. The motion passed 8 votes to 1.

Proposal 28: Ana Shapiro moved and Jeanniffer Prieto seconded a motion vote on proposal 28. There was a brief discussion about the value of student field trips. The motion passed 8 votes to 1.

Proposal 29: Harlyn Cooper moved and Ana Shapiro seconded a motion to vote on proposal 29. Ana Shapiro explained part of the process Vivian Blanco has gone through to make procedural changes as a budget specialist. Eventa Brown asked whether Vivian Blanco would be able to attend the meetings to explain the current status of our SSC funds and how they are spent. Eventa Brown offered that Vivian Blanco attend the March, April and May meetings when budgeting challenges for SSC are critical. The proposal was amended to allow for other personnel to fulfill the requirements to report to the SSC. The motion passed as amended 8 to 1.

Proposal 31: Harlyn Cooper moved and Jeanniffer Prieto seconded a motion to vote on proposal 31. Michelle Bryant asked for clarification about the hourly teacher funding. Ana Shapiro confirmed that the funding is for extra work beyond the scope of their regular duties. The motion passed 7 to 1 with 1 abstention.

Proposal 32: There was a brief discussion about tabling the proposal. Ana Shapiro offered that if we do not fund this proposal that at least one month will be lost. Michelle Bryant moved that we table the proposal. There was no second. The discussion continued. Ana Shapiro moved to vote and Jeanniffer Prieto seconded the motion. The motion passed 8 votes to 1.

Proposal 30: Ana Shapiro moved and Michelle Bryant seconded the motion to vote on proposal 30. There was a brief discussion. Jeanniffer Prieto confirmed that ASB was paying for half of the conference cost and that parents would cover another quarter. SSC funding would constitute about one quarter of the costs. The motion passed unanimously.

New Business:

Ana Shapiro reviewed approved allocation funding to document how approved proposals are spending allocated funds.

Roundtable:

The meeting was adjourned at 7:30.
Minutes respectively submitted by Ray Adair.



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Proposal for Categorical Monies

Person (s) submitting proposal	Glenn Morgan, Literacy Resource teacher
SMART Goal Addressed	<ul style="list-style-type: none"> ✍ Increase the percentage of English 9 and 10 EL students scoring Proficient Or better on the state-wide CST's ✍ Data study may have revealed a trend indicating at best 5% of students have received a Proficient (80% or better) on the standards. An increasing trend would be anything above 5%, with an ultimate goal towards 15% of EL's scoring Proficient or better on the CST's
Reporting Group targeted	Grade 9 and Grade 10 English Language Learners
Data to support specific need <i>(attach additional sheets as necessary)</i>	We must close a 9.6% gap between our EL's actual proficiency of 1.6% Proficient in 2009 and our Safe Harbor target of 11.2% in 2010.
Brief summary of action to be implemented	<ul style="list-style-type: none"> ✍ Create a committee of teacher representatives from Math, Social Studies, Science, Fine Arts, ESL, PE, and English, to develop common 6 + 1 Rubric for Writing Across the Curriculum. ✍ Meet 5 times for 1-day professional developments where we examine EL student work and create a living document for a school-wide writing program. ✍ Develop a 6 + 1 Writing Trait Rubric working draft for writing across the curriculum (obviously, one size does not fit all, but with input from various departments, the working draft would reflect a diversity of good writing across disciplines. ✍ Include exemplar assignments of Exceeds Standard, Meets Standard, Does Not Meet standard (many non-English teachers may not know what quality writing looks like)
Person/s responsible for carrying out work	1 teacher from each of the following departments: Physical Ed, Fine Arts, Social Studies, Science, ESL, and English (7 total) Literacy Resource Teacher to facilitate PD
Funding requested <i>(include human and material costs)</i>	<ul style="list-style-type: none"> ✍ 8 committee members x 150/day for subs x 5 release days = \$6,000 ✍ \$750 stipend for Resource Teacher to coordinate committee, collate data, and type up finished rubrics and exemplar assignment for publication approximately 20 hrs. work) beyond regular school day [\$37/hour pro-rata] ✍ \$250 assorted costs (printing, spiral binding, distribution to content teachers)
Measures to be monitored for progress	Each teacher is responsible for bringing in exemplar assignments from targeted EL students. Ideally, these students should be shared across teachers (i.e. Math teacher and English teacher compare work from same student). Over time teachers can see common areas of need and adjust instruction, as necessary (e.g. focus on shared high-frequency words shared across content areas, such as "factor" in Math and "factor" in English)
SSC USE:	<i>Tabled for further information on 1/27/2010</i>

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Student Recognition

Person (s) submitting proposal	Ana Shapiro, on behalf of Admin. Team
SMART Goal Addressed	<p>3. By August 2009, plans will be developed to create multiple opportunities for student interventions.</p> <p>5. <i>Lincoln's grade 10 students, and corresponding subgroups, will decrease the number of non proficient students on the ELA CAHSEE by 10%.</i></p> <p>6. <i>Lincoln's grade 10 students, and corresponding subgroups, will decrease the number of non proficient students on the Math CAHSEE by 10%.</i></p> <p>7. Lincoln's 2009-2010 Graduation Rate will be 85%. Closely monitoring attendance and offering parents timely, personalized feedback about their students' progress are the keys to improving our graduation rate.</p>
Reporting Group targeted	All
Data to support specific need <i>(attach additional sheets as necessary)</i>	In order to increase our college-going culture and recognition of exemplary student performance, the Lincoln Admin team will begin campus-wide Semester Honor Roll Ceremonies.
Brief summary of action to be implemented	At the close of fall semester, Lincoln will host an evening ceremony for any students who earn academic honors, high honors, and highest honors. Parents and students will be invited to the Theatre for refreshments and each student will be issued a certificate, medal, or medallion, according to GPA.
Person/s responsible for carrying out work	Roberta Cruz, GEAR UP Coordinator and Lincoln Counseling staff
Funding requested <i>(include human and material costs)</i>	\$1,000 for food \$500 for certificates, decorations
Measures to be monitored for progress	Increase in overall GPAs of Lincoln students
SSC USE:	<i>Approved 1/27/2010</i>

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AVID Recruiting and Recognition

Person (s) submitting proposal	Precious Jackson-Hubbard
SMART Goal Addressed	7. Lincoln's 2009-2010 Graduation Rate will be 85%. Closely monitoring attendance and offering parents timely, personalized feedback about their students' progress are the keys to improving our graduation rate.
Reporting Group targeted	All (Lincoln's AVID program is reflective of overall Lincoln enrollment)
Data to support specific need <i>(attach additional sheets as necessary)</i>	Lincoln's AVID program does not receive any district funding and has not been certified. The attached Certification Document from the AVID Center cites recruitment and scheduling of our AVID students as cause for certification. (Attached Certification Document)
Brief summary of action to be implemented	In order to increase AVID's presence and success on Lincoln's campus and to increase the number of students served by AVID, our site team has recruitment and student recognition activities planned for spring semester.
Person/s responsible for carrying out work	Precious Jackson-Hubbard, AVID Coordinator
Funding requested <i>(include human and material costs)</i>	\$1000 transportation (AVID spring college trip) \$500 food for parent and student recruitment and recognition activities \$1,000 AVID Coordinator compensation (5 hours/ monthly) \$500 for teacher hourly
Measures to be monitored for progress	Increase in overall GPAs of Lincoln students
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SSC Budget: Clerical Hourly

Person (s) submitting proposal	Ana Shapiro, on behalf of Admin. Team
SMART Goal Addressed	Adherence to SPSA is dependent upon SSC budget being handled correctly
Reporting Group targeted	All
Data to support specific need <i>(attach additional sheets as necessary)</i>	Admin Aide hourly to oversee SSC budget and spend time required outside of her regular responsibilities to carry out SSC projects
Brief summary of action to be implemented	Clerical Hourly
Person/s responsible for carrying out work	Ana Shapiro, Administrator overseeing SSC
Funding requested <i>(include human and material costs)</i>	\$2,000
Measures to be monitored for progress	Successful maintenance of SSC budget
<i>SSC USE:</i>	<i>Approved 1/27/2010</i>

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CASL Conference

Person (s) submitting proposal	Dan Camacho, A.S.B. Advisor
SMART Goal Addressed	By August 2009, plans will be developed to create more opportunities for groups to showcase, understand, and promote awareness of the diverse cultures reflected on campus.
Reporting Group targeted	All
Data to support specific need (attach additional sheets as necessary)	Lincoln's Associated Student Body (A.S.B.) works very hard to fundraise and struggles to increase monies available for worthy student activities. A.S.B. plans to host various events and activities that they will be learning from the various workshops at the conference.
Brief summary of action to be implemented	15 members from A.S.B. would like the opportunity to attend the California Association of Student Leaders Conference (CASL) from April 17 -19, 2010 in Irvine, CA. – where they will learn valuable information to bring back exciting ideas and events to Lincoln. <i>Transportation to be provided by ASB</i>
Person/s responsible for carrying out work	Dan Camacho
Funding requested (include human and material costs)	Conference Fees: 15 students x \$315 = \$4725 which includes conference & hotel. One of our students, Crystal Morgan, won the scholarship – so she is attending for free. Only one scholarship in all of San Diego County was given and we are honored that Crystal was the recipient. Grand Total: \$4725
Measures to be monitored for progress	ASB student leadership will present plans to SSC after the conference to discuss the various lessons and material learned that they plan to bring to Lincoln for all students, parents, and staff to enjoy. Some may also be presenting at the conference.
SSC USE:	<i>Approved 1/27/2010</i>

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WASC Coordinator Development

Person (s) submitting proposal	Ana Shapiro, on behalf of Admin. Team
SMART Goal Addressed	<p>3. By August 2009, plans will be developed to create multiple opportunities for student interventions.</p> <p>5. <i>Lincoln's grade 10 students, and corresponding subgroups, will decrease the number of non proficient students on the ELA CAHSEE by 10%.</i></p> <p>6. <i>Lincoln's grade 10 students, and corresponding subgroups, will decrease the number of non proficient students on the Math CAHSEE by 10%.</i></p> <p>7. Lincoln's 2009-2010 Graduation Rate will be 85%. Closely monitoring attendance and offering parents timely, personalized feedback about their students' progress are the keys to improving our graduation rate.</p>
Reporting Group targeted	All
Data to support specific need <i>(attach additional sheets as necessary)</i>	Lincoln has begun it's first full Self-Study Accreditation with WASC. The 18 month-long process includes extensive training for our two Co-coordinators.
Brief summary of action to be implemented	<p>Substitute coverage for the following required activities:</p> <ul style="list-style-type: none"> -Part 2 Training 3/25 -Part 3, Date TBD -Participation in 4 days of a WASC visit and training at other schools (an additional teacher leader is also attending a visit)
Person/s responsible for carrying out work	Ana Shapiro, Administrator overseeing WASC accreditation
Funding requested <i>(include human and material costs)</i>	<p>\$2,400 for substitute teachers</p> <p>\$1,000 teacher hourly for co-coordinators' work time</p>
Measures to be monitored for progress	Successful accreditation visit
SSC USE:	<i>Approved 1/27/2010</i>

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Proposal for Categorical Monies

Person (s) submitting proposal	Erin Leszynski, Vice Principal, Student Support Services
SMART Goal Addressed	By January 2010, 80% of 9 th grade students will earn passing grades in core content classes.
Reporting Group targeted	Special Education Moderate Severe classroom
Data to support specific need (attach additional sheets as necessary)	New classroom opened/new teacher hired with no supplies or instructional materials. No set curriculum or textbook has been adopted by SDUSD. Students in this class have a range of special needs including, but not limited to, mental retardation, autism, speech language delays, and developmental delays.
Brief summary of action to be implemented	Supplies will be purchased for new classroom opened in Center for Social Justice to support instruction and materials needed to assist students in meeting Individualized Education Program (IEP) goals. Items would include, but are not limited to: Text books, instructional games, pocket charts, calculators, manipulatives (base blocks, paper money, coins).
Person/s responsible for carrying out work	Erin Leszynski, VP Christian Viramontes, Teacher
Funding requested (include human and material costs)	\$1500.00 to purchase supplies for a new classroom in the Center for Social Justice that serves 10-12 student with moderate to severe disabilities. Supplies will includes instructional materials and other materials needed to support students in meeting Individualized Education Program (IEP) goals.
Measures to be monitored for progress	Grades CAPA (California Alternative Performance Assessment) scores IEP progress reports
SSC USE:	<i>Approved 1.27.2010</i> <i>-Rescinded 2.2.2010 (District allocated funding for materials)</i>

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