

SSC Meeting Minutes
Lincoln High School
 June 16, 2010

Members present:

Staff

- Ana Shapiro, Principal (Ex officio)
- Ray Adair, teacher (Secretary)
- Nikki Kimball, Teacher
- Carlisle Walker, Teacher
- Frank Alardi, Teacher
- Rand Lorah, Teacher alternate (left at 5:00)
- Cindy Gruenbaum, Staff (left at 4:45)
- Martha Corrales, Staff

Parents/Community Members

- Kimberly Diggs, Parent (Chairperson)
- Yazmin Bozin, Parent
- Michelle Bryant, Parent
- Eventa Brown, Community
- Nicolas Espinal, Parent alternate

Students

- Jeannifer Prieto
- Harlyn Cooper
- Briaja Lloyd
- Sammy Felipe

Vistors: Pat Washington

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
Call to order		Meeting called to order at 3:43 by Kimberly Diggs.
Minutes		There was one correction in the minutes. In the SPSA update - Michelle Bryant did not ask about students with IEPs. It was Kimberly Diggs who asked. The minutes should have read "SPSA update - Michelle Bryant did not ask about students with IEPs. It was Kimberly Diggs who asked." Frank Alardi moved and Jeaniffer Prieto seconded that the minutes be approved with the one correction. The minutes were approved unanimously
Public Comment		Michelle Bryant announced that Pat Washington will be hosting a Community Conversation: Why the A-G Curriculum is important for African American Students on June 21, 2010, at 4981 Market St, San Diego, from 6pm-8pm. Michelle Bryant also notified us that the Dr. Brenda Campbell is our new Assistant Superintendent for the newly organized Lincoln/Morse cluster. Our cluster have been under-represented at the district level and we need to advocate for our needs at the district when Title I funds are being distributed.
Action Items	A. Budget and expense transfers	All SSC members were given a hard copy of the following budget or expense transfers for discussion and approval.

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
	<p>Budget transfer one</p> <p>Vote: For 11, against 0</p> <p>Budget transfer one was approved</p>	<p>Re-allocating funds within the same resource to cover overages for expenses previously approved by SSC for non-classroom hourly for teachers and counselors to work on the following projects:</p> <ul style="list-style-type: none"> • Co-teacher training (SPED) • Focus group leader work on Self Study • Response to Intervention data analysis planning • Public Safety Academy planning • Social Justice planning • Arts planning • Science and Engineering planning • Educational Technology updates • Revisions of common assessments by content resource teachers • Summer Acceleration program planning • EL LT planning <p>Ana Shapiro moved and Nicolette Kimball seconded the motion that we approve budget transfer one. Discussion followed with Ana Shapiro reviewing the written explanation and answering questions. The motion was approved unanimously.</p>
	<p>Budget transfer two</p> <p>Vote: For 11, against 0</p> <p>Budget transfer two was approved</p>	<p>Re-allocating funds within the same resource to cover overages for previously approved expenses, specifically:</p> <ul style="list-style-type: none"> • Substitutes for professional development (SPED, project #22) • OTBS hourly for translation (project #25) • Instructional materials (project #5) • Duplication services (project #1) • Paper (project #5) • Field trip transportation (project #34) <p>Ray Adair moved and Chris Walker seconded a motion that we approve budget transfer two. Discussion followed with Ana Shapiro reviewing the written explanation and answering questions. The motion was approved unanimously.</p>
	<p>Budget transfer three</p> <p>Vote: For 11, against 0</p> <p>Budget transfer three was approved</p>	<p>Re-allocating funds within the same resource to cover overages for visiting teacher expenses incurred for employees funded out of 70910 and SSC approved professional development. Ray Adair moved and Michelle Bryant seconded seconded a motion that we approve budget transfer three. Discussion followed with Ana Shapiro reviewing the written explanation and answering questions. The motion was approved unanimously.</p>

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
	<p>Budget transfer four Vote: For 11, against 0 Budget transfer four was approved</p>	<p>Conference fees for staff members. Two staff members attended the California State Title I Conference in Sacramento, CA. (previously discussed and approved on March 24). Frank Alardi moved and Harlyn Cooper seconded a motion that we approve budget transfer four. Discussion followed with Ana Shapiro reviewing the written explanation and answering questions. The motion was approved unanimously.</p>
	<p>Expense transfer five Vote: For 11, against 0 Expense transfer five was approved</p>	<p>Transfers between resources (same account) to most appropriately cover previously approved SSC expenses:</p> <ul style="list-style-type: none"> • Instructional materials (SpringBoard materials, project #33) and math manipulatives (project #36) • Computer batteries (included in original SPSA allocation) • Testing incentives (project #24) • Books for professional development sessions (project #2) <p>Chris Walker moved and Eventa Brown seconded a motion that we approve expense transfer five. Discussion followed with Ana Shapiro reviewing the written explanation and answering questions. The motion was approved unanimously.</p>
	<p>Expense transfer six Vote: For 11, against 0 Expense transfer six was approved</p>	<p>Postage stamps to mail home progress report grades and parent flyers. Eventa Brown moved and Frank Alardi seconded a motion that we approve expense transfer six. Discussion followed with Ana Shapiro reviewing the written explanation and answering questions. The motion was approved unanimously.</p>
	<p>Expense transfer seven Vote: For 11, against 0 Expense transfer seven was approved</p>	<p>Teacher non-classroom hourly for bilingual teacher to conduct student and parent meetings with counseling staff, as well as small group discussions with girls' group after school. Chris Walker moved and Jeaniffer Prieto seconded a motion that we approve budget transfer seven. Discussion followed with Ana Shapiro reviewing the written explanation and answering questions. The motion was approved unanimously.</p>
	<p>B. SPSA</p>	<p>The final version of the SPSA was distributed in an email one week prior to the meeting and in an updated hard copy at the meeting. Revisions were reviewed and clarified as needed. There was an extensive discussion of many aspects of the plan. Ray Adair moved and Chris Walker seconded the motion to approve the SPSA with minor revisions and corrections that were incorporated into the document during the meeting. Updated district data will be inserted into the SPSA as it becomes available in August. There was no further discussion. The motion was passed unanimously, with 11 for and 0 against.</p>

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ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
Discussion Items	A. 2011 Professional development plan	Ana Shapiro reviewed the 2010-2011 plan for professional development that will guide next year's professional development and classroom supports for instruction (see attached). Critical Areas of Need identified in Lincoln's self study will be supported a school wide focus on reading comprehension, graphing and the home-school connection. The instructional framework will integrate Differentiation and Quality Teaching for English Learners (QTEL) strategies that will be developed through staff professional development throughout the year.
	B. SSC elections for 2011	Ana Shapiro started the discussion looking at which members' terms are expiring next year. All students' terms are expiring next year as well as five staff members. Parent elections will be held at Open House September 21, 2010. Staff and parent elections will also be held on September 21. The first meeting will be September 29 at 4:30 in room 148.
New Business		There was no new business.
Roundtable		<p>Kimberly Diggs thanked Dr. Washington for her patience waiting to speak. Dr. Washington spoke to the importance of the A-G curriculum and how it can be explained to the community. There will be a presentation on June 21, 2010, at 4981 Market St, San Diego, from 6pm-8pm. She brainstormed with Ana Shapiro for a presentation date in mid-July.</p> <p>Michelle Bryant discussed her desire for all of us to get our neighborhood children involved in Lincoln so that they will come here as students in the future.</p> <p>Eventa Brown asked if are losing African American students to other schools? Are we trying to keep them here at Lincoln? Ana Shapiro had no official data, but noted that are student population is fluid, but our enrollment has declined. This is something that we want to track if possible.</p> <p>Kimberly Diggs thanked everyone for being here for the students, parents and school.</p> <p>Harlyn Cooper thanked everyone for the experience of serving on the SSC.</p>

Meeting Adjourned at 6:40
Minutes recorded by Ray Adair