

PLEASE POST

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SAN DIEGO UNIFIED SCHOOL DISTRICT
Lincoln High School
SSC Meeting

Meeting Minutes

Meeting Minutes

Date: December 14, 2011

Members present:

Staff

- Ana Alvarez, Principal
- Dan Camacho
- Sonia Lunceford
- John Salazar
- Liz Gekakis
- Ray Adair
- Nikki Kimball
- Danny Blas

Parents/Community Members

- Keashonna Chistopher
- Michelle Bryant
- Nicolas Espinal
- Sally Smith

Students

- Angel Martinez
- Kayla Andrews
- Jeanniffer Prieto
- Tracey Stevenson

Guests: _____

ITEM	DESCRIPTION/ ACTIONS	MEETING SUMMARY
1. Call to Order		The meeting was called to order by Ray Adair at 5:39.
2. Public Comment	Information	
3. Old Business • Approval of Minutes	Voting	Michelle Bryant reminded the committee about seeing the job descriptions for positions described in the SPSA. Nikki Kimball motioned to approve the minutes, Jeanniffer Prieto seconded it. 1 abstention, passed with 9 votes.
• Bylaws Changes	Voting	Ray Adair outlined the voting process for the bylaws. He explained the need to adjust the numbers of classroom teachers and other school staff members is a district mandate. Michelle Bryant questioned if we would need to revisit the SPSA vote from the previous year. Discussion continued about how to define "classroom teacher." Ana Alvarez explained that co-teachers do work with students on a daily basis and it would be a shame to not include them. Danny Camacho motioned to remove the description "teachers with classroom rosters" and insert the description "classroom teacher." Sonia Lunceford seconded the motion. The

		<p>motion passed unanimously.</p> <table border="1"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0						
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<ul style="list-style-type: none"> Article II, Sections A, B and C 	Voting	<p>COMPOSITION, TERM OF OFFICE & VOTING RIGHTS</p> <p>Michelle Bryant motioned to accept section A, B, and C as recommended by the Bylaws subcommittee. Liz Gekakis seconded.</p> <table border="1"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0						
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<ul style="list-style-type: none"> Article II, Section D 	Voting	<p>TERMINATION OF MEMBERSHIP</p> <p>Ray Adair explained that there are two options for how the SSC may terminate a membership.</p> <p>Sonia Lunceford motioned to keep the first option (automatic termination after 3 absences) and Michelle Bryant seconded. Ray Adair pointed out that the second option gives the SSC a chance to vote in the case of special circumstances. Michelle Bryant voiced concern that the teachers and stakeholders that are crucial to the Council really need to be present. Danny Blas pointed out the importance of continuity, and the termination of members could disrupt that continuity. Sonia Lunceford mentioned that having the automatic termination would promote accountability. Jeanniffer Prieto asked who would notify members that their membership has been terminated, and Ray Adair clarified the chair would do this. Danny Camacho echoed Michelle Bryant’s comments. Keashonna Christopher asked when this decision would take effect, and Ray Adair clarified it would be effective immediately. The motion was not approved.</p> <table border="1"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>4</td> <td>3</td> <td>2</td> </tr> </table> <p>Michelle Bryant motioned to vote on the changes and keep the second option, and Sonia Lunceford seconded, which would allow the SSC to terminate a member who is absent from three meetings by an affirmative vote of simple majority. The motion was approved.</p> <table border="1"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>9</td> <td>0</td> <td>1</td> </tr> </table>	Approved	Opposed	Abstained	4	3	2	Approved	Opposed	Abstained	9	0	1
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<ul style="list-style-type: none"> Article II, Section F 	Voting	VACANCY												

		<p>Ray Adair discussed Section F and clarified that in the event a position becomes vacant during the year, the position could go to a member of the affected peer group who ran but were not elected. Discussion ensued about what to do in the case that there is not a member of the affected peer group in line for the position.</p> <p>Jeannifer Prieto motioned to table the item until after election discussion, and the motion was seconded by Keashonna Christopher. The motion was approved.</p> <table border="1" data-bbox="1646 464 2003 526"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table> <p>Discussion on this item continued after voting an Article VII. Daniel Camacho suggested omitting the phrase “at the next meeting.” (NOTE: This was after Michelle Bryant had to excuse herself.)</p> <table border="1" data-bbox="1646 711 2003 773"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>9</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0	Approved	Opposed	Abstained	9	0	0
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<ul style="list-style-type: none"> • Article III, Section A 	<p>Voting</p>	<p>ELECTION OF SSC MEMBERS</p> <p>Sonia Lunceford motioned to accept changes (including the deletions) and Michelle Bryant seconded. Daniel Camacho suggested that the “bulletin” be included on how to announce elections. Ray Adair pointed out the addition that elections will be completed one week prior to the October meeting. The motion was approved.</p> <table border="1" data-bbox="1646 1036 2003 1097"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0						
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<ul style="list-style-type: none"> • Article III, Section B & C 	<p>Voting</p>	<p>ELECTION OF TEACHER MEMBERS & SCHOOL STAFF MEMBERS</p> <p>Michelle Bryant voiced concern about the wording of “mailboxes” since not every staff has mailboxes. Ray Adair suggested changing the wording to “distributed.”</p> <p>Michelle Bryant motioned to pass the changes to Sections B & C and Jeannifer Prieto seconded. The motion was approved.</p> <table border="1" data-bbox="1646 1393 2003 1455"> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0						
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<ul style="list-style-type: none"> • Article III, Section D 	<p>Voting</p>	<p>ELECTION OF PARENT/COMMUNITY MEMBERS</p>												

		<p>Daniel Camacho asked if placing nomination forms in registration packets would be plausible with budget cuts. Sonia Lunceford suggested sending the nomination forms home with students so teachers can explain their purpose. Jeannifer Prieto voiced concern about the forms ending up in the trashcans if sent home to students. Danny Blas suggested doing all of the above if our goal is to reach all families. Daniel Camacho asked if ballot boxes could be in 5 places to make sure all families see the station, but Michelle Bryant explained that logistically to ensure each family only gets one vote will need to be one manned station.</p> <p>Nikki Kimball motioned to approve the changes and Jeannifer Prieto seconded. The motion was approved.</p> <table border="1" data-bbox="1646 573 2001 639"> <tr> <td>Approved</td> <td>Opposed</td> <td>Abstained</td> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0
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<p>• Article III, Section E</p>	<p>Voting</p>	<p>ELECTION OF STUDENT MEMBERS</p> <p>Michelle Bryant motioned to approve the changes as suggested by the bylaws subcommittee. Sonia Lunceford seconded. The motion was approved.</p> <table border="1" data-bbox="1646 823 2001 886"> <tr> <td>Approved</td> <td>Opposed</td> <td>Abstained</td> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0
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<p>• Article IV, Section A #1</p>	<p>Voting</p>	<p>CHAIRPERSON DUTIES</p> <p>Michelle Bryant asked for clarification about the Principal’s responsibility and voiced concern about the Principal having the responsibility for the personal information of the committee members. Ray Adair clarified that the public SSC notebook does not have the personal information in it. Part “d” which involved the chairperson keeping a registered list of names, addresses, and telephone numbers of each member was moved to principal responsibilities. The word “redacted” was added to the description of the member list that the chairperson would be responsible for maintaining.</p> <p>Nicolette Kimball motioned to pass Section A with the changes. Liz Gekakis seconded. The motion was approved.</p> <table border="1" data-bbox="1646 1365 2001 1430"> <tr> <td>Approved</td> <td>Opposed</td> <td>Abstained</td> </tr> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </table>	Approved	Opposed	Abstained	10	0	0
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<p>• Article IV, Section A #s 2 – 4</p>	<p>Voting</p>	<p>VICE-CHAIRPERSON, SECRETARY & PRINCIPAL DUTIES</p>						

		<p>Michelle Bryant suggested adding a #4 to the list of duties for the description of principal’s duties.</p> <p>Michelle Bryant motioned to approve the changes as suggested by the bylaws subcommittee. Sonia Lunceford seconded. The motion was approved.</p> <table border="1" data-bbox="1646 354 2003 418"> <thead> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Approved	Opposed	Abstained	10	0	0
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<p>• Article IV, Sections B and C</p>	<p>Voting</p>	<p>ELECTION OF TERMS OF OFFICE & REMOVAL OF OFFICERS</p> <p>Sonia Lunceford motioned to approve the changes of the bylaws subcommittee. Danny Blas seconded.</p> <p>Michelle Bryant voiced concern about the time it would take to remove an officer if the proposed removal had to be read at two consecutive meetings. Danny Blas asked why there is such a high standard for removal (2/3 vote) if the elections in October and removal of frequently absent members only require a majority vote. Ray Adair added the provision referencing Article II Section D regarding officers that have been absent for three meetings can be removed with a majority vote.</p> <p>Sonia Lunceford motioned to approve the changes of the bylaws subcommittee. Daniel Camacho seconded. The motion was approved.</p> <table border="1" data-bbox="1646 1003 2003 1068"> <thead> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	Approved	Opposed	Abstained	9	1	0
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<p>• Article V</p>	<p>Voting</p>	<p>COMMITTEES</p> <p>Michelle Bryant motioned to approve the changes to Section A as recommended by the committee. Nicolette Kimball seconded. Jeanniffer Prieto commented that students should also be included in committees. Discussion ensued about the reality of getting students to participate in committees. Liz Gekakis suggested adding a comment about including the words “students members at their discretion.”</p> <p>Michelle Bryant amended her motion to include added wording “as well as student members at his/her discretion.” Nicolette Kimball seconded. The motion was approved.</p> <table border="1" data-bbox="1646 1469 2003 1534"> <thead> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Approved	Opposed	Abstained	10	0	0
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<ul style="list-style-type: none"> • Article VI, Section C & F 	<p>Voting</p>	<p>MEETINGS</p> <p>Michelle Bryant moved to pass the sections with changes. Danny Blas seconded. Nicolette Kimball commented that she asked Vikki Henton specifically about this item, and she strongly recommended against allowing public comment and suggested allowing it at the end of meetings only. Michelle Bryant voiced concern about not having enough opportunities to hear parent voices. The motion was not approved.</p> <table border="1" data-bbox="1646 427 2003 492"> <thead> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>7</td> <td>1</td> </tr> </tbody> </table> <p>Nicolette Kimball motioned to pass the changes with the statement regarding public comment being allowed for 15 minutes at the beginning and ending of the meeting, but without the statement about the public being afforded a voice during the discussion of agenda items. Daniel Camacho seconded. Danny Blas suggested adding a statement about allowing a reasonable opportunity (time limit) to speak on an agenda item. The motion was approved.</p> <table border="1" data-bbox="1646 748 2003 813"> <thead> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>1</td> <td>2</td> </tr> </tbody> </table>	Approved	Opposed	Abstained	2	7	1	Approved	Opposed	Abstained	7	1	2
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<ul style="list-style-type: none"> • Article VII 	<p>Voting</p>	<p>AMENDMENTS</p> <p>Michelle Bryant had to excuse herself prior to discussion of this item, but a quorum still existed. Changes were made to remove redundant last sentence. Daniel Camacho motioned to approve the article and Nicolette Kimball seconded. The motion was approved.</p> <table border="1" data-bbox="1646 1034 2003 1099"> <thead> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Approved	Opposed	Abstained	9	0	0						
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<ul style="list-style-type: none"> • Approval the new bylaws in their entirety 	<p>Voting</p>	<p>Sonia Lunceford moved to approve the bylaws in their entirety and Jeanniffer Prieto seconded. The bylaws passed unanimously.</p> <table border="1" data-bbox="1646 1209 2003 1274"> <thead> <tr> <th>Approved</th> <th>Opposed</th> <th>Abstained</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Approved	Opposed	Abstained	9	0	0						
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<p>4. New Business</p>														
<ul style="list-style-type: none"> • Budget Summary 	<p>Information</p>	<p>No budget report.</p>												
<p>5. DAC and ELAC</p>	<p>Information</p>	<p>Tabled until next meeting since representatives not present.</p>												
<ul style="list-style-type: none"> • DAC Report 														
<ul style="list-style-type: none"> • ELAC Report 	<p>Information</p>	<p>Tabled until next meeting since representatives not present.</p>												
<p>6. Public Comment</p>	<p>Information</p>	<p>No public comment.</p>												

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**Meeting Adjourned at 8:07 pm.
Minutes recorded by Nicolette Kimball**

Principal Signature_____

Date_____

SSC Chairperson Signature_____

Date_____